



Price: Rs.
50/-

Bijoy Krishna Girls' College, Howrah

5/3 Mahatma Gandhi Road Howrah - 711101

Form No: BKGCV/2016-17 _____
Issued on _____
Date: _____

Vendor Registration Form

Section 1: Company Details and General Information

1. Name of Company:	
2. Street Address: Postal Code: City: Country:	3. P.O. Box and Mailing Address:
4. Tel:	5. Fax:
6. Email:	7. WWW address:
8. Parent Company (Full legal name)	
9. Type of Business (mark one only) Corporate Limited <input type="checkbox"/> Partnership: <input type="checkbox"/> Other (specify):	
10. Nature of business: Manufacturer <input type="checkbox"/> Authorised Agent <input type="checkbox"/> Trader <input type="checkbox"/> Consulting Company <input type="checkbox"/> Others (specify):	
11. Year established:	

12. License No.:

State where
registered:

13. VAT No:

PAN: _____

Section 2: Financial Information (Please attach a certified copy of recent balance sheet)

14. Bank Name:

IFSC:

Address:

15. Bank Account Number :

16. Please attach a listing of reference sources for services rendered by your firm within the last 12 months. *Please also indicate fax numbers and contact person for your reference sources.*

	<u>Name of company</u>	<u>Address</u>	<u>Phone #</u>	<u>Fax #</u>
1)	_____	_____	_____	_____
2)	_____	_____	_____	_____
3)	_____	_____	_____	_____

17. List below up to five (05) of your Core Goods/Services offered:
 Authorised agents and Traders must submit proof of certificate from manufacturers that they are authorized to offer the products listed.

Line Item	Description	National/International Quality Standard to which items conforms
1		
2		
3		
4		
5		

Section 3: Experience

18. Recent Contracts

Organisation:	Value (Rs)	Year:	Goods/Services supplied	Destination
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

I, the undersigned, warrant that the information provided in this form is correct, and in the event of changes details will be provided as soon as possible.

Name:

Functional Title:

Signature:

Date:

IMPORTANT:

Please note that your company will be automatically de-registered if you do not provide any response to tender invitations by returning the Acknowledgement Letter, which is attached to the Invitation to Bid/Request for Proposal, on three consecutive occasions.