

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution

BIJOY KRISHNA GIRLS' COLLEGE, HOWRAH

1.2 Address Line 1

5/3, M.G. ROAD, HOWRAH-711101, WEST BENGAL

Address Line 2

City/Town

HOWRAH

State

WEST BENGAL

Pin Code

711101

Institution e-mail address

bkgc_howrah@yahoo.com

Contact Nos.

+91 33-26414877/ 03326412341

Name of the Head of the Institution:

DR. RUMA BHATTACHARYYA

Tel. No. with STD Code:

+91-33-26412341

Mobile:

+919830035831

Name of the IQAC Co-ordinator:

DR. CHAITALI CHOUDHURY

Mobile:

+919830516270

IQAC e-mail address:

iqacbkgc@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879) __WBCOGN12472_____

1.4 Website address:

www.bkgc.org

Web-link of the AQAR:

<http://bkgc.org/wp-content/uploads/2015/09/AQAR-2015-16.pdf>

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++		2005	
2	2 nd Cycle	B	2.82	2016	
3	3 rd Cycle				
4	4 th Cycle				

1.6 Date of Establishment of IQAC :

DD/MM/YYYY

11/09/2005

1.7 AQAR for the year (*for example 2010-11*)

2015-16

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR __N.A._____ (DD/MM/YYYY)
ii. AQAR_____ (DD/MM/YYYY)
iii. AQAR_____ (DD/MM/YYYY)
iv. AQAR_____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

B.Ed & Research Facilities available in Dept. of Mathematics, Commerce

1.11 Name of the Affiliating University (for the Colleges)

University of Calcutta

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Attached Enclosure: 1a	Attached Enclosure: 1a

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	01	01	0	0
PG	03	0	0	0
UG	06	0	0	0
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	0	0	0	0
Certificate	06	0	0	0
Others	02	0	0	0
Total	18	01	0	0

Interdisciplinary	01	0	0	0
Innovative	01		0	0

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	04
Trimester	0
Annual	06

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

As directed by Board of Studies, University of Calcutta

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Botany Hons

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	53	31	22	01 (PRINCIPAL)	GAPTT-25 CWTT06

2.2 No. of permanent faculty with Ph.D. 29

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	0	25	03 (by Promotion)	0	01 (Principal)	0	0	0	0	25

2.4 No. of Guest and Visiting faculty and Temporary faculty

18 CCTT	01 VISITING	N.A.
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	12	25	32
Presented papers	12	25	32
Resource Persons	4	8	10

2.6 Innovative processes adopted by the institution in Teaching and Learning:

<p>Orientation Programme for students</p> <p>Web information i.e. all notices and information are given in website</p> <p>Digitalization of Students Registration</p> <p>Departmental Whatsapp Group for regular information</p> <p>Model lecture programme</p> <p>Special lecture programme</p> <p>Students seminar and Microteaching</p> <p>Development of soft skill</p>

2.7 Total No. of actual teaching days

during this academic year 167

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

By CU Regulation

01 UG BOS	09 PG BOS	01 PG Diploma
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2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B. A. (Hons)	336		7.74	81.85	10.41	100
B.Sc (Hons)	139		33.81	46.76	15.11	95.68
B.Com (Hons)	93		1.08	98.23	0	100
B.Ed	97		100	0	0	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Taking feedback verbally and written from the departmental students and teachers separately to address the problem of both side
- Analysing the feedback form and try to resolve them
- Parent-Teacher meeting of each department held regularly and addressing parents feedback
- Regular survey of students performance in class test of different departments
- Evaluating students general performance skill by arranging seminar, paper presentation as well as intra and interdepartmental competition

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	03
UGC – Faculty Improvement Programme	02
HRD programmes	0
Orientation programmes	0
Faculty exchange programme	0
Staff training conducted by the university	04
Staff training conducted by other institutions	0
Summer / Winter schools, Workshops, etc.	04
Others	0

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	Gr. C-07	Gr. C-01	06	Gr. C-01
Technical Staff	Gr. D-16	Gr. D-04	07	Gr.D-03

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

(i) Consortium on Gender, (ii) Conference on Environment & Ethics, (iii) Research on Humanities (iv) A Project on Quality Assessment of Higher Education System in Central Howrah under UGC-CPE Programme (v) Several Faculty members are acting as Ph.D. supervisors, (vi) Month long special invited lecture by Dept. of Geography (PG Studies), (vii) Establishment of R&D Cell, (viii) Special Lectures/ Seminars/ Invited talk in different departments on regular basis

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number		01		
Outlay in Rs. Lakhs		9.4		

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		03		
Outlay in Rs. Lakhs		5.9		

3.4 Details on research publications

	International	National	Others
Peer Review Journals	25	0	0
Non-Peer Review Journals	0	3	3
e-Journals	0	0	0
Conference proceedings	10	11	0

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	03	DST, WB	0	9.4
Minor Projects	02	UGC	5.9	5.05
Interdisciplinary Projects	03	UGC-CPE	3	2.1
Industry sponsored	0	0	0	0
Projects sponsored by the University/ College	0	0	0	0
Students research projects <i>(other than compulsory by the University)</i>	0	0	0	0
Any other(Specify)	0	0	0	0
Total	08	0	8.9	16.55

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges
 Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences
 organized by the Institution

Level	International	National	State	University	College
Number	0	1	4	0	13
Sponsoring agencies	0	CPE	CPE	0	CPE

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialised	Applied	0
	Granted	0

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
0	0	0	0	02	0	0

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

03

04

3.19 No. of Ph.D. awarded by faculty from the Institution

0

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 0 SRF 0 Project Fellows 0 Any other 0

3.21 No. of students Participated in NSS events:

University level 0 State level 0
National level 0 International level 0

3.22 No. of students participated in NCC events:

University level 0 State level 0
National level 0 International level 0

3.23 No. of Awards won in NSS:

University level 0 State level 0
National level 0 International level 0

3.24 No. of Awards won in NCC:

University level 0 State level 0
National level 0 International level 0

3.25 No. of Extension activities organized

University forum	01	College forum	0		
NCC	0	NSS	0	Any other	0

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Sit and Draw in collaboration with Shishu Bhavan, Open Shelter run by Harizon Sevok Sangha
-

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1.5 acers	0.21	College	1.71 acers
Class rooms	37	15	College/UGC+Govt	52
Laboratories	16	02	UGC	18
Seminar Halls	02	01	UGC+Govt	03
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	07	00	UGC	07
Value of the equipment purchased during the year (Rs. in Lakhs)	2.5	1.5	UGC+Govt	4.0
Others	0	Girls' Hostel	UGC	0

4.2 Computerization of administration and library

Our college had established Online Admission Process since Academic Year 2013-14. The college is also a part of UGC- INFLIBNET N-LIST programme. The benefits of accessing e-resources through N-LIST have been extended to both teachers and student communities. Effort has been paid to undertake all administrative works through computerized data based system. Admission selection, staff salary, financial programmes are done with the help of updated specific computer software. The process of examination results is also computerized using high quality software.

Library is also equipped with computer and library software for student service.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	31,483	7,57,972	467	2,01,687	31,950	9,59,659
Reference Books	15742	3,94,906	120	2,37,294	15,862	6,32,200
e-Books			N-LIST	Package	@ Rs.	5000 pa
Journals	451	12,856	57	3,920	508	16,776
e-Journals			N-LIST	Package		
Digital Database			N-LIST	Package		
CD & Video						
Others (specify)	11 pc & 11, Internet	3,52,000	nil	nil		3,52,000

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	55	03	20	04	01	03	23	04
Added	05	0	0	01	0	02	0	01
Total	60	03	20	05	01	05	23	05

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Departmental computer labs like, Physics, Computer Science, Mathematics, Commerce and Research labs are now equipped with latest PC, LCD projector, internet facilities and smart board. Apart from that the general staff room is provided with computers with internet access. The office and library are completely computerized. Time to time training to staff and students are arranged. Networking made among the office computers and further work is under progress to take e-Governance. Online admission is already operational.

4.6 Amount spent on maintenance in lakhs :

i) ICT

1.0

ii) Campus Infrastructure and facilities

1.5

iii) Equipments

2.0

iv) Others

1.5

6.0

Total :

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC ensures necessary initiatives for ensuring timely, efficient and progressive performance of academic, administrative and financial tasks. Adopt steps for optimization and integration of modern methods of teaching and learning.

5.2 Efforts made by the institution for tracking the progression

Academic performance of the students' are analyzed by our Academic Committee (AC) AC monitors performance of the students and adopts measure for their betterment. IQAC is also an integral part in adopting such measure. The modality followed in betterment/ improvement programs are (i) by personal contact to students (ii) by personal contact to guardian of respective students (iii) by discussion with other stake holders like students' union.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3827	41	04	200

(b) No. of students outside the state

05

(c) No. of international students

00

Men

No	%
03	00

Women

No	%
	100

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2857	752	117	38	02	3766	2902	767	113	42	03	3827

Demand ratio 9.2:1

Dropout % 8.3

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Academy of Competitive Examination , Bijoy Krishna Girls' College , offers coaching for competitive examinations like School service commission, Civil Service etc.Its success rate is found to be good.

No. of students beneficiaries

62

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

This can be regarded as one of the good practices of the college which includes the following: (i)Regular campussing by MNC & SME (ii) Regular seminar on career orientation organized by the cell (iii) Psychological counselling cell, "Aalo" the centre for Counselling and Guidance, organized by the Dept.of Psychology, (iv)Some placements from campussing organized by guidance and counselling cell

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
02	56	02	06

5.8 Details of gender sensitization programmes

A Gender Sensitization Program named 'Breaking the Binary' was organized by the departments of social sciences of the College.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	31	17,430
Financial support from government	120	16,80,000
Financial support from other sources	0	0
Number of students who received International/ National recognitions	NA	NA

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____ n.a. _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION: The pronounced objective of our college is “Sa Vidya Ya Vimuktaye ”meaning thereby learning leads to emancipation. The college is dedicated to the task of imparting education that makes humanitarian and responsible citizens. Women’s emancipation through their empowerment is the ultimate goal that we aspire to achieve.

MISSION: Our mission is to achieve the academic and all round excellence. Good teaching with reciprocal responsive studentship is the mission of the 21st century. The college targets to reach the CE status by going beyond its previous CPE status. The college aspires to act as the major facilitator of the inclusive growth and development of its students. The marginal section of girl students constitutes a major segment of our

6.2 Does the Institution has a management Information System

We have already developed a fully computerized Office Management and Library Management system. In the academic front from admission to declaration of result all are managed through computerized system. The remaining administrative functions of the college are also done with computerized assistance system to maintain the highest level of transparency.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Ours is predominantly an UG college affiliated to the University of Calcutta. Hence we have little opportunity towards curriculum development. However, the faculty members associated with the Board of Studies often individually contribute to this process. Side by side in the different Add-on Certificate and Diploma Courses the entire curriculum is developed by our own faculty. In the PG courses, which are introduced just a year ago, we are now following the syllabus of the University.

6.3.2 Teaching and Learning

(a) Classroom teaching includes traditional chalk and talk method along with modern ICT facility. Some departments also are equipped with smart board facility.

(b) Departments like Computer Science, Commerce, Electronics, Geography, Journalism & Mass Communication, Zoology, Physics, Micro-biology, Mathematics, Physics, Chemistry, Psychology, Statistics, Sociology etc. have their own computer laboratories.

(c) All the lab-based subjects, like Electronics, Geography, Zoology, Physics, Micro-biology, Mathematics, Physics, Chemistry, Psychology, Botany, Commerce etc. maintain separate laboratories as per requirements of the University curriculum.

(d) Internet connectivity is available in the entire college through Wi-Fi.

(e) The Commerce laboratory has desktops with Tally ERP solution and FACT software as a part of teaching-learning process of our students based on the requirements of the syllabus

(f) Journalism and Mass Communication department have installed Adobe Photoshop CS, various audio-visual software, 2D and 3D software as a part of teaching-learning process of our students based on the requirements of the syllabus.

6.3.3 Examination and Evaluation

The college develops its own examination structure in academic committee meetings every year. We follow the centralized formative and summative examination structure. Result is declared after each stage and guardians are made aware through annual parent-teacher meeting. The college arranges Remedial Classes for the weak performers as well.

Class-tests are organized in different departments also.

Tutorials are also held as per the requirements of the students.

The college acts as centres for different University Examinations and the teaching and non-teaching members together help in conducting those examinations.

Several faculty members are involved in the University Examination process as paper-setters, moderators, examiners, head-examiners and coordinators.

The college takes pride in acting as Zonal Centres for different subjects of the University Examinations. Checking and scrutinizing of university answer scripts are regular part of our teaching job here.

6.3.4 Research and Development

Different faculty members are engaged in doctoral and post-doctoral research activities.

Some faculty members are also engaged in UGC sponsored Minor & Major Research Projects.

A handful number of faculty members also act as the research guides.

A Project on “Quality Assessment of Higher Education System in Central Howrah” under UGC-CPE Program is in progress.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Our college library is well equipped with Broadband connectivity and desktops with internet connection where students can access e-resources like logging in UGC-INFLIBNET N-LIST service. Modernization of classrooms with audiovisual facilities/e-classrooms is also available.

Classrooms of some departments are well equipped with LCD Projector, Broad Band connectivity and interactive smart board based tutorial system. ICT-tools for teaching-learning were already procured under CPE programme. The Commerce laboratory has desktops with Tally ERP solution and FACT software as a part of teaching-learning process of our students based on the requirements of the syllabus. Classroom of the Mathematics Department is equipped with interactive smart-board and internet connectivity.

6.3.6 Human Resource Management

Human Resource Management is done in a decentralized manner through different committees and sub-committees formed at the Teachers’ Council with ratification from the Governing Body. Different social outreach programmes are often taken up through joint initiatives of the teachers-students-non-teaching members of the college. Placement and counselling cells for the students are also operative in collaboration with different MNCs & SMEs. Some awareness generating inter-departmental programmes are also organized every year.

6.3.7 Faculty and Staff recruitment

During 2015-16 13 new non-teaching staff have joined the institution

The detail of the recruitment is given below:

General Category : 8 nos

S.C. Category: 1 no

S.T. Category: 1 no

O.B.C. Category: 2 nos

P.H.Category: 1 no

18 CCTT (College Contractual Temporary Teacher) have been recruited during 2015-16

Subject	Number
History	3
Geography	4
Sanskrit	2
Computer Science	2
Electronics	1
Microbiology	1
Botany	1
Zoology	1
Journalism	1
Sociology	1
Philosophy	1

6.3.8 Industry Interaction / Collaboration

Student campusing by Companies like WIPRO, Aviva, TCS & Techno India is done almost on regular basis.

6.3.9 Admission of Students

Student campusing by Companies like WIPRO, Aviva, TCS & Techno India is done almost on regular basis.

6.4 Welfare schemes for

Teaching	Staff Credit Cooperative Scheme, Health Check up
Non teaching	Staff Credit Cooperative Scheme, Health Check up, Group Insurance Scheme
Students	Free studentship (based on family income) Half-free studentship(based on Family Income) Govt. Sponsored Kanyasri Govt. Sponsored Sports Aid Medical Camps Voluntary Donation by the faculty members for providing University Examination fees for the needy students College funding for students participating in District & State Level Sports Meet

6.5 Total corpus fund generated

N.A.

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	DPI, Govt. Of WB	No	N.A.
Administrative	Yes	DPI, Govt. of WB	No	N.A.

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N.A.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

6.11 Activities and support from the Alumni Association

The Alumni Association, "Ujjibani" regularly meets 3 to 4 times a year. One Memorial Prize is awarded annually to the highest scorer in the department of Philosophy by an alumnus, Prof. Jharna Mukherjee in the name of her mother. An annual exhibition was held on 15th - 16th of Sept, 2015.

6.12 Activities and support from the Parent – Teacher Association

Though there is not any formal parent-teacher association but every department arranges annual meeting to inform parents about the students' progress.

6.13 Development programmes for support staff

Employees' co-operative society is expanded to provide more financial assistance. A regular computer course is being conducted by the college after general college hours. Interested staff of the college join the course to upgrade their computer knowledge. Special training programs are arranged to handle special account & management

6.14 Initiatives taken by the institution to make the campus eco-friendly

Sabuj Sakhi, the College Eco-club annually organizes sapling plantations programmes and maintenance of existing water body and greeneries. An annual green audit program is conducted by the college. The college recently decided for installation of solar power plant. Our college is a plastic free and tobacco free campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- (i) Green Audit has been introduced, student awareness have been built up, ongoing student project-2
- (ii) Regular student seminar on subject topic by various departments throughout the years

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Regular IQAC meet
- 1) Renovations of building
- 2) Bonmahotsov
- 3) Complete Automation of Student Admission Process
- 4) Organizing International Conference on Gender & Empowerment
- 5) Special Lectures by various departments
- 6) Swach Campus Abhiyan

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- 1) Gender Sensitization Program
- 2) Environmental Awareness Program

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- 1) Banmahotsov organized regularly
- 2) Medicinal Garden maintained under the jurisdiction of Dept. of Botany
- 3) Power saving LED Lights throughout the campus
- 4) Planned to set up Solar Energy Unit

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength

Completed NAAC 28-30 March, 2016 and got CGPA 2.82

27 Academic Departments serving diversified students from backward and minority classes

Weaknesses

Infrastructural Constraints

Opportunities

RUSA Grant

Challenges

To make best utilisation of scarce land areas

8. Plans of institution for next year

- 1) To introduce new PG courses in four subjects,
- 2) To build a new building with RUSA Grant,
- 3) To improve Hostel facilities,
- 4) To complete automation of office.

Name DR. CHAITALI CHOUDHURY

Name DR. RUMA BHATTACHARYYA

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

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Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
